

MINUTES  
KINGS COUNTY LIBRARY ADVISORY BOARD (LAB)  
THURSDAY, FEBRUARY 15, 2024, 3:30 p.m.  
HANFORD BRANCH LIBRARY  
HANFORD, CA

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**ROLL CALL**

The meeting was called to order at 3:32 p.m. by Chair, Ms. Wilma Humason. Members present were Ms. Anne Sutton, Ms. Linda Mackey, and Mr. James Tucker. Ms. Margaret Lirones was absent. Library staff present were Tanya Russell – Library Manager, and Farrah Canseco – Executive Secretary.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

The minutes were approved.

**UNSCHEDULED APPEARANCES**

N/A

**LIBRARIAN'S REPORT**

**Infrastructure Grant** – Tanya Russell reported that she attended the BOS meeting on January 30<sup>th</sup>. The contract was awarded to 4Creeks. Architects and videographers are scheduled to visit the Hanford and Lemoore Branches on February 17<sup>th</sup> and 18<sup>th</sup>, 2024.

**Personnel Updates** – At the Hanford Branch, the Library Director position closes on February 16<sup>th</sup>. Interviews will start in early March. Additionally, Library staff will be holding interviews for the Lemoore Branch Library Assistant position on February 28<sup>th</sup>.

**Library Programs Update** – The members were given a copy of the updated Programming Policy and Guidelines for review. Upcoming programming including the dates and times were provided to the group. A handout of the dates will be provided at the next meeting.

**2024-2025 Budget** – Budget was submitted for the Library Department by the February 16<sup>th</sup> deadline. The budget meeting with County Admin will follow on February 22<sup>nd</sup>.

**LIBRARY ADVISORY BOARD ITEMS**

N/A

**REPORT ON LEGISLATION AND BUDGET ACTIVITIES**

N/A

**FRIENDS OF THE LIBRARY (FOL) REPORT**

Wilma reported that the Friends are now using Quick Books for their budgeting. The group has accumulated an extra \$10,000 and investing it into 2 Wells Fargo CD's.

**ANNOUNCEMENTS, CORRESPONDENCE, AND COMMENTS BY STAFF AND BOARD MEMBERS**

N/A

**ADJOURNMENT**

The next meeting will be on March 21, 2024, at 3:30 p.m. at the Hanford Branch Library. The meeting was adjourned by Chair, Ms. Wilma Humason at 4:21 p.m.